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July 14, 2015

BY EMAIL

Attn: Linda Herman
Office of the Town Clerk
54 Audrey Avenue
Oyster Bay, NY 11771
lherman@oysterbay-ny.gov

Re: FOIL Request - Resolution Nos. 253-2014 & 253-2014

Dear Ms. Herman:

As a follow up to my Freedom of Information Law request dated July 13, 2015, I am writing to request copies of any documents, packets of information, draft amendments, or memoranda submitted to the Town Board in connection with its consideration of Resolution numbers 253-2014 and 254-2014. As you may recall, those resolutions concerned amendments to the Town of Oyster Bay's Food and Beverage Concession Agreements at its golf and beach facilities.

Please send copies of these documents to my attention at Locke Lord LLP, 750 Lexington Avenue, New York, NY 10022. Alternatively, you may send them by fax or email as listed above. Please include an invoice so we can pay the fee.

Very truly yours,

A handwritten signature in blue ink that reads "Kara Cormier".

Kara M. Cormier

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